



Papua New Guinea  
**CORRECTIONAL SERVICE**

# 2024

## ANNUAL ACTIVITY IMPLEMENTATION PLAN



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## Document History (Revised Plan 2024)

Version	Effective date	Description of Revision	Prepared By	Approved By	Approval Date
1 <sup>st</sup> Revision	January 3 2024	Revised Activities from SP1-SP3	Commissioner &Team PPE	Commissioner	3/1/24
2 <sup>nd</sup> Revision	January 4 2024	Revised Activities from SP4	DCCA & Team PPE	DCCA	4/1/24
3 <sup>rd</sup> Revision	January 8 2024	Revised Activities from SP5 – SP6	DCCA & Team	DCCA	8/1/24
4 <sup>th</sup> Revision	January 9 2024	Revised Commissioner's intent, photos, SP1, 2, 3, 4, 5, 6	Commissioner	Commissioner	9/1/24
5 <sup>th</sup> Revision	January 18 2024	SP 1-2 Review	CSET, Staff Officers & PPE Team	Commissioner	18/1/24
6 <sup>th</sup> Revision	January 23 <sup>rd</sup> 2024	SP 3-6 Review	CSET, Staff Officers & PPE Team	Commissioner	29/1/24
7 <sup>th</sup> Revision	January 31 <sup>st</sup> 2024	New Activities added, KPI Review, Activities placed in hierarchical I and chronological order	PPE Team	DCCA	31/1/24
8 <sup>th</sup> Revision	February 14 <sup>th</sup> 2024	Final Run down on AAIP	CSET & PPE Team	DCCA	14/2/24

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## 1. MINISTER'S FORWARD



As your Minister, I am excited to note that our government's intention is well-captured in the Papua New Guinea Correctional Service Strategic Plan II 2019-2022 for Modernization, which will continue to be implemented in this year's Correctional Service 2024 Annual Implementation Plan, whilst the new CSSP 2023-2027 is being developed.

I give my full support to work with Commissioner and every member of the Correctional Service to implement the Government's call under Vision 2050 and the Medium-Term Development Plan IV 2023-2027.

Our Government's Priorities for Correctional Service are based on; Increased standard of Professional Conduct, Enhanced Security of Facilities, Prioritized Rehabilitation & Integration of Prisoners, Investment in the Modernisation of Infrastructures, and Prison Industry Development.

I support the Correctional Service Annual Activity Implementation Plan 2024 and want to see every Officer and every detainee, and our Partners work in one spirit, one heart, and one soul to make 2024 the best year of success in our history.

I agree with our Prime Minister that our department does not need complacent officers during this exciting period where we are transiting from being complacent to becoming a dominant leader of reform and transformation.

The Government is emphasizing about things to achieve in 50 years and the transition into the next 50 years in terms of modernization and understanding how we as a nation is going into the future.

One of the greatest challenges we are faced with as CS is being rated the least supported in the whole scheme of the Government's functionality. I say this with utmost respect to every officer, rank and file, CS is trying to operate today in a modern standard of doing business but we are still caught up in the framework of the past, and are faced with infrastructure challenges and resource constraints.

I make these remarks based on my personal view towards Correctional Service that the organization is not well supported yet it is loyal and committed to serve and that is the biggest advantage the organization has.

I thank the members of CS for maintaining our citizens who have come in conflict with the law and I appreciate the continuation of endurance, commitment, and loyalty to the job you are serving today.

I pledge to support the organization however, appeal to CS for your support in continuing to do the bureaucrat implementation while I as the Minister will do the policy reform exercise. Let us perform bottom-up and top-down implementation and we will see change.

I am optimistic that in working together we will modernize the framework CS is operating in today to a have better placing in the next 50 years.

God bless you all.

A handwritten signature in blue ink, appearing to read 'JOE KULI', with a stylized flourish extending from the bottom.

**HON. JOE KULI, MP**  
Minister for Correctional Service  
Member for Anglimp South Waghi



## 2. COMMISSIONER'S INTENT



I acknowledge the great effort given by our Officers and Members in 2023. I want to see such commitment to continue this year.

While we give so much of our time and effort to our duties as Members of Correctional Service, we are yet to achieve the ultimate goal of SECURING OUR CORRECTIONAL INSTITUTIONS, and, to PUT A STOP TO DETAINEES ESCAPING FROM OUR WATCH.

Last year over 200 detainees escaped from lawful custody. We must not fail our duties. We must secure detainees at all cost, keeping them in correctional institutions. This is where they must be kept.

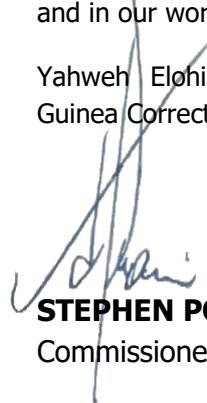
Apart from securing our detainees, we have so much work to do in 2024. All our approved activities for implementation this year are in the Correctional Service 2024 Annual Implementation Plan. As a way-forward, I expect ever Correctional Service Senior Executive Team, Commanding Officers, Commandant, Directors, Officers and our detainees to:

- Provide meaningful activities to involve detainees to participate in.
- Cultivate and expand our land and grow our own crops for food to feed us.
- Expand our Poultry, Piggery and Cattle to feed the detainees and to generate revenue to help and sustain us;
- Work on Oil Palms, Coffee and Cocoa to generate revenue to help and sustain our Correctional Institutions;
- Put more effort to security and containment so that we reduce and stop detainees from escaping from our Custody;

- Put more effort to holding Staff Meetings, Family Meetings to settle issues, and to create a peaceful and conducive environment;
- Put more effort to attend to grievances, complaints and matters raised by Detainees and resolve them.
- Put more effort to conduct mandatory health checks on Officers and Detainees so that we know our health status. Put more effort to conduct routine march and sports for Officers so that we have good and vibrant team spirit, better health so that we enjoy our work.
- Put more emphasis on strengthening our families and give good guidance and direction to our children so that they can succeed in their education, their upbringing, and become better adults in the future.
- Put more effort to manage and reduce diseases in our community.

Most importantly, we obey and follow God Yahweh, Yeshua and Holy Spirit to lead and go before and after us, and to help us in all that we do, together with our Detainees, our Government and our Partners this year. Let us implement these 2024 Annual Activities with great results. Success will flow when we live and practice godliness in our lives and in our workplace.

Yahweh Elohim bless and protect Papua New Guinea Correctional Service!



**STEPHEN POKANIS, esq, OBE, DCS**  
Commissioner

### 3. OUR OPERATING ENVIRONMENT

#### FUNCTIONS OF CORRECTIONAL SERVICE

Correctional Service was established as a state Service under Section 188(2) of the national constitution. Its role and functions are established in the Correctional Service Act 1995 (amended). Its core business is found under Section 7 (1) (a, b, c, d) of the CS Act 1995 namely;

1. Taking into custody and control of all persons committed and sentenced to Corrective Institutions by warrant or a competent jurisdiction under any law in force in the country
2. Providing secure, efficient and humane containment facilities for detainees according to the Correctional Service Act 1995
3. Developing and implementing meaningful educational, training and rehabilitation programs for detainees in order to transform them become better citizens when they are released back into society
4. Developing and implementing core support training programs to pursue capacity excellence for Correctional Service officers to perform their responsibility efficiently.

PNGCS operates twenty-one (21) Correctional Institutions and six (6) Community Corrective Centres (CCC) spread across the country, one (1) Headquarter, and (1) Training College.

Table 1: Correctional Institutions

HIGHLANDS REGION	NORTHERN REGION	SOUTHERN REGION	ISLANDS REGION
• Baisu Correctional Institution	• Buimo Correctional Institution	• Bomana Correctional Institution	• Kerevat Correctional Institution
• Hawa Correctional Institution	• Boram Correctional Institution	• Daru Correctional Institution	• Kavieng Correctional Institution
• Barawagi Correctional Institution	• Beon Correctional Institution	• Biru Correctional Institution	• Lakiemata Correctional Institution
• Bui-Iebi Correctional Institution	• Vanimu Correctional Institution	• Giligili Correctional Institution	• Manus Correctional Institution
• Mukurumanda Correctional Institution	• Bihute Correctional Institution	• Ningerum Correctional Institution	
	• Bundaira Correctional Institution	• Gware Correctional Institution	

Table 2: Bougainville CS, Community Corrective Centres, Headquarter, College

BOUGAINVILLE CORRECTIONAL SERVICE	COMMUNITY CORRECTIVE CENTRES	HEADQUARTER
• Beikut Correctional Institution	• Ambunti CCC	• Correctional Service Training College
• Kuveria Correctional Institution	• Gumine CCC	
• South Bougainville?	• Finschafen CCC	
	• Baiyer CCC	
	• Misima CCC	
	• Moreguina CCC	

## 4. OUR VALUES

These six values are the fundamental beliefs of PNG Correctional Service. These guiding principles dictate behavior of people. These core values help determine if we are on the right path through fulfilling our goals by creating our unwavering guide. It is by these values which our vision, mission and activities are anchored.

### Vigilance

We are committed to maintaining the highest level of alertness and responsiveness to situations in the workplace to minimize the impact of any possible threats

### Loyalty

We uphold and maintain our commitment, faithfulness, obedience with strong feelings of support and patriotism to our organization. Responsiveness to situations in the workplace to minimize the impact of any possible threats

### Leadership

"No-one can do more to set the tone of an organization than its leadership". Our leaders hold in their hands the health and wellbeing of our organization. We hold them accountable for supporting those who they manage and expect that in turn they will receive due support and respect from their colleagues and subordinates.

### Industriousness

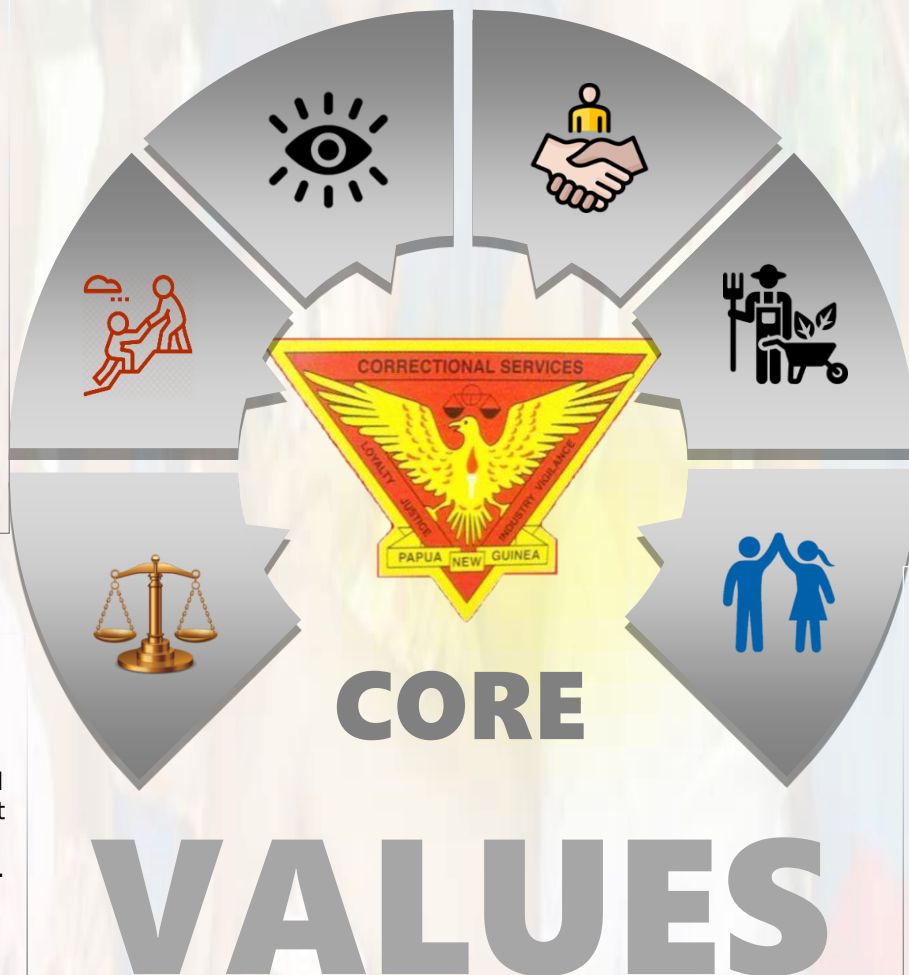
We value hard work and we are dedicated and resolute in striving to achieve success in all that we do. We pursue reforms and transformations in supporting our detainees to become better citizens.

### Justice

We are committed to upholding the rule of law and believe that everyone should be afforded natural justice in the management of corrections and the rehabilitation of detainees.

### Mutual Respect

We hold and treat everyone equally and with dignity in our profession as Correctional Officers, regardless of relationship or status. We may not always agree, but we respect the opinions of others and the positions they hold.





## 5. VISION AND MISSION

"Aspiring to achieve high standards of professionalism, good governance and accountability to advance desired change in serving the government and our people"



### OUR VISION

A transformed innovative Correctional Service Committed to modern (contemporary) detainee management and contributing to a just, safe and secure PNG



### OUR MISSION

To build a corrections' environment which ensures security, containment and rehabilitation of detainees in keeping with our National and International obligations.



## 6. POLICY ALIGNMENT TO GOPNG PRIORITIES


Correctional Service compliments and supports the PNG Vision 2050, the Medium-Term Development Plan IV, and the Law and Justice Policy 2023-2030. The CS Annual Implementation Plan 2024 follows our government's priorities for Correctional Service, under the Marape/Ross Government.

### GoPNG Mapped Strategic Priorities

- 1 Increased Standards of Professional Conduct
- 2 Enhance Security of Facilities
- 3 Prioritise Rehabilitation and Reintegration of Detainees
- 4 Invest in modernisation of Infrastructure
- 5 Prison Industry Development

### Correctional Service Strategic Priorities

- 1 Leadership and Innovation
- 2 Governance and Accountability
- 3 Staff Performance and Support
- 4 Detainee Containment, Management and Rehabilitation
- 5 Infrastructure, Assets and Technology
- 6 Stakeholder Engagement



The PNGCS 2024 Annual Activity Implementation Plan, is the operational plan of our CS SP 2019 -2022 Strategic Pan II and builds on the development agenda and aspiration of the National Government

## 7. CS MAPPING GOPNG PRIORITIES

PNGCS defined its strategic alignment with the National Government priorities through planning & implementing its activities to ensure the organisation meets its general objectives. A strategically alignment comprises Operations and Administrative activities as describe in the foregoing tables. In2024 Annual Plan, all Institutions, Divisions & Sections contribute to the fulfilment of the organisation's mission, vision and objectives.

National Government Strategic Priorities	Increase standard of Professional Conduct	Enhance Security of Facilities	Prioritize Rehabilitation & Integration of Prisoners	Invest in Modernisation of Infrastructures Detainee	Prison Industry Development
<b>Leadership and Innovation</b>	Introduce in-service and qualifying courses for all ranks so that Officers promoted should qualify and certified to be competent to take additional responsibilities	Introduce Supervisory and Leadership Courses to train and equip Supervisors and Junior Leaders	Liaise With National Sports Foundation on sports in institutions, infrastructure development, trainings and resourcing	Consistency in educating and re-training CS Officers on CS legislations, policies and procedures	Consult with DAL for expert assistance to improve existing projects, cocoa, vanilla, coffee etc. and development of new projects
<b>Governance and Accountability</b>	Conduct Quarterly Security Management Audit of Correctional Institutions, College and Headquarter by CSET and report on findings to CSET.	Introducing Dormitory Warden and Officers to secure and watch over detainees so that detainees do not have time to meet and plan for escape, creating riot, or of harming each other during night.	Best health practices through capacity and infrastructure development in all the prison run health system with focus on social justice medicine, compassionate whole-person care, community partnerships and professional growth.	Consistent accessibility to Electricity Supply through exploring Solar Powers, rolling out Diesel Generators	Providing evidenced based, industry led, safer community, self-sufficiency, skills and training opportunities to the inmates
<b>Staff Performance and Support</b>	Facilitate In-Service Training to Up-Skill Officers in; • Refresher Training • Local Order • Discipline Process • Parole Training Reception & discharged	Daily inspection on Detainees on work-detailed activity to make sure that detainees are at work, with no threat to harm each other, no threat to harm Officers and no threat to escape from Officers' watch.	Development of staff who are engaged in rehabilitation to deliver outcome-based opportunities for prisoner's re-entry into the community and reduce recidivism	Facilitate feasibility Inspections to Community Corrections	Establish prison industries projects management system Creation of financial system to ensure accountability and sustainability of projects
<b>Containment, Management and Rehabilitation</b>	Daily Inspection on Dormitories to make sure that every detail of the dormitories is intact with no evidence of damage noted.	Maintaining consistency in Security and Management Audit as this will help Commanding Officers to lead, manage and administer the Officers, Detainees and resources well at their Institution	Maintaining classification of Detainees from High, Medium to Low-Risk Category	Facilitate Construction of X4 New 100 men Dormitory to contain prisoners	Creation of financial system to ensure accountability and sustainability of projects.
<b>Infrastructure, Assets and Technology</b>	General Maintenance on existing staff housing  Constructions of New Staff houses	Re-Fleeting & purchases of Prison Vans. Upgrading of Security lighting system in CS Institutions.	Facilitate with DAL assistance to improve and develop infrastructure for piggery, poultry, and cattle, and general animal husbandry programs	Introduction of ICT and Detection Services to monitor Officers and Detainees, monitor movement of illegal items	Correctional Institutions to farm land for edible crops for detainees' consumption and for sale to generate revenue.
<b>Stakeholder Engagement</b>	Facilitate and coordinate with relevant service providers pastoral counselling for inmates and staff	Coordinate and liaise with PNGDF, Police and DFAT to seek additional training on intelligence, hostage rescue and crowd control.	Coordinate, facilitate and assist inmates in their re-entry effort by matching the inmate with the community service providers	Liaise with DJAG for training for Juvenile Officers on Juvenile Justice & Parole Officers	Facilitate with responsible government agencies land mobilization for expansion of oil palm projects



## 8. SUMMARY OF ACTIVITIES PLANNED FOR IMPLEMENTATION

The 2024 Correctional Service AAIP has one hundred and sixty-four (164) activities in 2024 under our six (6) **Strategic Priority Areas**.

These SPA's are aligned to the GOPNG Priorities (DIP.5.3) as captured in the MTDP IV 2023 – 2024. These plan contains activities that are to be implemented using both the recurrent and capital investment budgets.

The activities are our CS priorities as well as mandatory activities as stipulated under our relevant legislations'.

The capital investment budget for 2024, sees the CAPEX budget divided into five main programs;

- 1) CS Infrastructure,
- 2) Prison Industries
- 3) National Jail Infrastructure
- 4) Community Correction Centres
- 5) Bulolo Correctional Facility.

There are thirty-one (31) key Government priorities for implementation commencing in 2024 or those carried forward and are yet to be completed.



## 9. ACTIVITY SCHEDULE BY PRIORITY AREAS

### 9.1. STRATEGIC PRIORITY AREA 1: LEADERSHIP& INNOVATION

**Outcome 1:** A transformed and modernized PNG Correctional Service operating in accordance with internationally recognized good governance and practice.

#	All Activities	Location	Responsible Officers	Timeframe	Funding Source/Budget	Performance Indicators
1.01	Facilitate Annual Senior Management Conference 2024	CSHQ	DCCA, ACPPE	October	Recurrent	Conference Report
1.02	Develop and Publish Correctional Service 4-year Training Plan 2024-2027	CSHQ	Commissioner	March	Recurrent	The Plan in both hard and soft copies.
1.03	Review the Correctional Service Strategic Plan 2019-2022 and develop new CS Strategic Plan 2023-2027	CSHQ	Commissioner	March	Recurrent	review report, published CSSP 2023-2027
1.04	Prepare CS 2025 Annual Budget Plans	CSHQ	DCCA, ACPPE AC PFA, Director Finance	Jun-Aug	Recurrent	Completed CS 2025 Annual Budget Plan
1.05	Publish CS 2024 Annual Implementation Plan	CSHQ	DCCA, ACPPE	March	Recurrent	Document published
1.06	Develop AAIP 2025	CSHQ	Commissioner, CSET	November	Recurrent	Published CS 2025 AAIP
1.07	Coordinate and conduct monthly CSET Meetings	CSHQ	Commissioner, CSET	Jan-Dec	Recurrent	Number of meetings conducted
1.08	In consultation with SILAG and other training Institutions, provide Leadership courses for current & potential leaders in CS	CSHQ	DCCA, ACPFA	Ongoing	Recurrent	Number of participants Number of courses undertaken
1.09	Develop CS GEDSI Policy	CSHQ	ACPFA	February	Recurrent	Completed GEDSI Policy Document
1.10	Develop, Publish and launch CS ICT Policy & Standard Operating Procedures	CSHQ	DCCA, ACPPE, Director ICT	Mar-Jun	Recurrent	ICT Policy & SOP published
1.11	Review the Implementation of prison service charter at selected correctional Institution.	CSHQ, Selected Institutions	DCOPS, AC SR, AC NGI, AC NR	Feb –Jul	Recurrent	Number of Institution identified to pilot Prison Charter
1.12	Follow up with Department of Lands and Physical Planning, Provincial and Local Level Government Affairs and Provincial Lands Advisors, identify, resurvey and register land allocated to CS	CSHQ	Commissioner, DCCA	Feb - Dec	Recurrent	Land reports, Meeting minutes,
1.13	Identify selected Correctional Institutions, conduct land survey and develop physical development plan.	CSHQ	Commissioner, DCCA	Feb - Dec	Recurrent, Development	Survey Plans and Institution master plans



1.14	Provide Technical and budgetary support for the success of the CS Cadets and the Joint Forces College in partnership with PNGDF	CSHQ	DCCA	Jan - Dec	Recurrent	Number of participants trained Board of study report
1.15	Participate in the Asia Pacific Conference for Correctional Administrators (APCCA)	CSHQ	Commissioner	Nov	Recurrent	Conference report
1.16	Participate in ongoing Cadetship program with PNG Defence Force for joint CS-PNGDF Cadet training 2024	CSHQ	Commissioner, DC CA	Mar	Recurrent	Training Report
1.17	Coordinate with Vanuatu and Solomon Islands Correctional Services to sponsor cadets for JFA training	CSHQ	Commissioner	June	Recurrent	MOU/MOA
1.18	Establish CS Committee to coordinate the Papua New Guinea 50 Years Silver Jubilee celebration in 2025	All Institutions, College, HQ, CCCs	Commissioner, CSET, COs, Commandant, Members	Mar-Dec	Recurrent	Names and number of people nominated, Meeting minutes Committees' Report
1.19	Provide Submission to NEC to purchase Uniforms and Other necessities to Celebrate PNG's 50 years in 2025	CSHQ	Commissioner	Mar-Jun	Recurrent	NEC Submission to CS Minister to NEC Copy of documented submission
1.20	Support the implementation of the Bougainville Law & Justice Policy, transfer of powers in support to Kuveria CI	Beikut, Kuveria and South Bougainville	Commissioner, AC AROB	Jan-Dec	Recurrent	Quarterly reports of support programs implemented
1.21	Facilitate CS Remembrance Day	CSHQ, All Institutions	Director Public Relations	Jan	Recurrent	event report



CS AAIP 2024





## 9.2. STRATEGIC PRIORITY AREA 2: GOVERNANCE & ACCOUNTABILITY

**Outcome 2:** The Government and stakeholders have confidence that PNGCS is well governed, free from corruption and that all activity is characterized by standards of transparency and accountability.

#	All Activities	Location	Responsible Officers	Time frame	Funding Source/Budget	Performance Indicators
2.01	Monitor & report quarterly on the Implementation of CS 2024 AAIP	CSHQ	DCCA, ACPPE	Mar - Nov	Recurrent	Quarterly reports,
2.02	Conduct Quarterly Budget Reviews	CSHQ	DCCA, Regional ACs, Director Finance	Mar – Dec	Recurrent	Budget Review Reports
2.03	Compile & publish 2023 Annual Performance Report and Annual Financial report.	CSHQ	DCCA, ACPPE, ACPFA, Director Finance	March	Recurrent	Copies of Annual Performance Report for 2023and Annual Financial Report 2023
2.04	Establish & Strengthen CS project steering committee's roles & responsibilities to oversight the implementation of approved projects & activities	CSHQ	Commissioner, DCCA	Mar - Dec	Development	Written TOR for PSC, meeting minutes
2.05	Consult and formulate the Prison Industry Business Plan	CSHQ	Commissioner, DC/OPS	Mar-Jul	Prison Industry Trust Account	Business Plan Document
2.06	Review & improve the current Prison Industry strategy &develop PI Manual	CSHQ	Commissioner, CSET, Director PI	Mar-Nov	PI Funds	Prison Industry Review Reports Amended copies of PI Strategy and Manual
2.07	Conduct Security Management Audit& provide report to CSET.	All Institutions, CSTC   CSHQ	Regional ACs	Mar-Nov	Recurrent	Security management audit report,
2.08	Develop Positional Paper on Classification of Correctional Institutions.	CSHQ	Commissioner, CSET	Jun-Nov	Recurrent	Positional Paper endorsed by CSET
2.09	In consultation & in coordination with DPM, complete Review of the CS Organizational Structure.	CSHQ	DCCA, ACPFA	Jan - Dec	Recurrent	Review Report, Consultative reports
2.10	Prepare & publish CS 2023 Prison Industry report	CSHQ	Commissioner, DC OPS, Regional ACs	Feb - Oct	Recurrent	Published 2023 Prison Industry Report
2.11	Prepare & publish CS 2023 Annual Health Report	CSHQ	DCOPs, Regional ACs, Director Medical Services	Feb - Oct	Recurrent	Completed Annual Health Report
2.12	Review 2023 Annual Expenditure on Essential Services (Rations, Fuel, Stationeries, Travel and Accommodation, Hire Cars, etc.) to control and spend within 2024 budget	CSHQ	DCCA, ACPFA, Director Finance	Jan-Mar	Recurrent	Review reports
2.13	Strengthen Roles of Monthly Expenditure Review Committee (MERC) to monitor and approve budget for expenditure by economic items.	CSHQ	Commissioner, DCCA	Mar- Dec	Recurrent	MERC meeting minutes

2.14	Continue engage with NDOH & PHA to carry out compliance audit on CS Health facilities and submit report to Commissioner to implement the recommendation.	CSHQ	DCOPS, Director Health Services	Mar-Dec	Recurrent	Compliance Health Audit reports, meeting minutes
2.15	Facilitate workshop on budget preparation and Cash-Flow projection to CSET, for Commanding Officers and Directors	CSHQ	Commissioner, DCCA, Director Finance	Feb-Mar	Recurrent	Facilitation report Number of participants of the workshop, workshop evaluation report
2.16	Liaise with Provincial Health Authorities (PHA) to supply Medical Drugs and Supplies & PPE kit for CS Health Facilities	CSHQ, All Institutions	DCOPS, Regional ACs, Director Health Services	Feb-Dec	Recurrent	Reports on medical supplies
2.17	Review and renew existing MOA/MOU with National Department of Health and PHAs	NCD	Commissioner, DCOPS	Mar-Nov	Recurrent	Reviewed reports on existing MOU/MOAs
2.18	Coordinate and Facilitate Audit Committee meetings with Department of Finance & Auditor General's Office.	CSHQ	DCCA, Auditor	Mar-Nov	Recurrent	Audit Meeting Minutes Number of Audit reports
2.19	Revisit and Implement priority NEC Decisions (# 345, 2014) including National Prison Review (2017) priority recommendations.	Selected Institutions	DCCA, DCOPS, Regional AC's	Mar-Nov	Recurrent	Implementation reports
2.20	Maintain dialogue with CSET, COs & activity managers to implement activities within the annual budget appropriation for 2024	All Institutions	DCCA, ACPPE	Mar-Nov	Recurrent	Implementation report Budget expenditure report
2.21	Continue dialogue with Arrears Committee for further update on the payment of CS outstanding liabilities.	CSHQ	DCCA, ACPPE, Director Finance, Director FAMU	Mar-Nov	Recurrent	Payment reports Consultative reports
2.22	Coordinate with Department of Finance, National and Provincial Procurement Committee to: <ul style="list-style-type: none"> <li>• Develop CS procurement Plan;</li> <li>• Set up CS Technical Financial Evaluation Committee;</li> <li>• Set up CS Procurement Committee;</li> <li>• Provide listing for Short Term contracts with Reputable Service providers and submit to Finance Dept.</li> </ul>	CSHQ	DCCA, ACPPE, Director FAMU	Mar – Dec	Development	<ul style="list-style-type: none"> <li>• CS Procurement plan endorsed and implemented;</li> <li>• Procurement Committee Established;</li> <li>• Terms of references completed;</li> <li>• Letter on List of reputable service providers submitted to Finance.</li> </ul>
2.23	Continue monitor the implementation of Auditor General (CS Circular Instruction 78/2022).	CSHQ	DCCA, Auditor	Mar – Dec	Recurrent	Implementation Report
2.24	Complete review and drafting of the CS Act 1995.	CSHQ	DCCA, DCOPS, PLO	Mar	Recurrent	Amended CS Act 1995 presented to Parliament
2.25	Conduct review and update Commissioner's Standing Orders, Regulations and Local Orders	CSHQ	DCCA. PLO	Mar - Nov	Recurrent	Review Reports

2.26	Complete Commissioner's Admin Orders	CSHQ	ACPFA	Mar - June	Recurrent	Admin Orders approved by DPM
2.27	Prepare and publish CS2023 Annual Detainee Statistics Report. (Rehabilitation, Detainees Statistics & Classifications)	CSHQ   All Institutions	DCOPs	Mar - Nov	Recurrent	Published statistical report
2.28	Monitor the Implementation of CS Institutional Activities	All Institutions	ACs, Commanding Officers, Commandant	Jan - Dec	Recurrent	Monthly Report Packs. Quarterly implementation reports
2.29	Conduct Financial Management Audit	All Institutions	DCCA, DCPOS, Auditor	Mar-Nov	Recurrent	Audit Report





### 9.3. STRATEGIC PRIORITY AREA 3: STAFF PERFORMANCE & SUPPORT

**Outcome 3:** A significant and sustainable improvement in staff performance and morale

#	All Activities	Location	Responsible Officers	Time frame	Funding Source/Budget	Performance Indicators
3.01	Consult with SILAG, provide Public Service Business Process & Induction Training for CS Officers.	CSHQ	ACPFA	Feb-Dec	Recurrent	Reports on types of courses and number of Officers trained
3.02	Conduct basic recruit training for successful applicants.	CSTC	Commandant	March	Recurrent	Number of recruits trained
3.03	Facilitate Mandatory Annual Refresher Training (MART) for CS Officers	All Institutions	ACPFA, Commandant, Commanding Officers	Mar-Nov	Recurrent	Training Report on type of training conduct Number of respective trainings conducted Number of participants in each training
3.04	Conduct training on Discipline Procedures	All Institutions	DCOPs, Regional ACs, Commandant, Director Internal Affairs	Mar-Nov	Recurrent	Training Report Number of Officers in each Region trained
3.05	Dialogue with external training providers/stakeholders to conduct Training on Investigations	CSHQ	Director Internal Affairs Commandant CSTC	Jan - Dec	Recurrent	Training conducted; Completion of the review; Number of officers trained
3.06	Conduct Pension Audit on all pensioners and develop policy guidelines.	All Institutions	ACPFA, Regional AC's, Commanding Officers	Mar-Nov	Recurrent	Pension Audit Report
3.07	Review Performance of Contract Officers; Conduct Performance Assessment; Make recommendations for extension or termination; Advertise vacancies	CSHQ	DCCA   DCOPS   ACPFA   All ACs	Mar-Dec	Recurrent	Review Reports, recommendation reports, and circular instructions on position vacancies.
3.08	Coordinate and conduct quarterly CSTEb Meetings	CSHQ	DCCA	Mar – Nov	Recurrent	Meeting Minutes, CSTEb reports
3.09	Conduct Audit on CS Band Unit, men power and instruments & equipment's	CSHQ	Commissioner	Mar-Nov	Recurrent	Audit Report
3.10	Recruit and train new Band Members	CSHQ	Commissioner, ACPFA, Commandant	Mar - Dec	Recurrent	Reports on number of band members selected & trained
3.11	Identify and Improve Staff Capacity in Managing Prison Industry programs/projects	All Institutions	Director PI, Commanding Officers	Mar-Aug	Recurrent	Reports on approaches taken in improving staff capacity
3.12	Recruit and employ specialist health workers, Psychiatrists, Social Workers, and Psychologists	CSHQ	ACPFA	Mar – Dec	Recurrent	Number of specialists recruited

3.13	Coordinate Specialist training for ICT officers.	All Institutions	ACPPE, Director ICT, ACPFA	Mar – Dec	Recurrent	Number of officers identified and trained
3.14	Conduct Staff Capacity Building training on; HR Business Processes; Financial Literacy for members and pre-retirement program.	All Institutions	ACPFA	Jun-Nov	Recurrent	Training reports on number of Officers Trained
3.15	Facilitate Transfers of Commanding Officers, Functional managers and Commissioned Officers	All Institutions	CSET	Ongoing	Recurrent	Number Circular Instructions on transfers.
3.16	Identify a Reputable insurance company to provide appropriate insurance cover for all CS Officers	All Institutions	DCCA	Mar-Aug	Recurrent	Reports on number of staff insured.



#### 9.4. STRATEGIC PRIORITY AREA 4: DETAINEE CONTAINMENT, MANAGEMENT & REHABILITATION

**Outcome 4:** Significant and sustainable improvement in Institutional security, detainee health and living conditions and opportunities for rehabilitation and successful reintegration

#	All Activities	Location	Responsible Officers	Time frame	Funding Source/Budget	Performance Indicators
4.01	Develop & Implement Institutional Mandatory Activities; 4.01.1. Conduct Detainee Classification meetings 4.01.2. Conduct Detainee escorts, 4.01.3. Authorised Leave of Absence (LOA) 4.01.4. Station Upkeep & Beautification 4.01.5. Institutional Funds 4.01.6. Facilitate security & Contingency Plans 4.01.7. Disciplinary court hearings 4.01.8. Facilitate Detainee Rehabilitation Program 4.01.9. Facilitate Institutional facility Inspections 4.01.10. Conduct CIMT Meetings 4.01.11. Monthly Returns 4.01.12. Conduct Searches 4.01.13. Facilitate Transfer of Detainees 4.01.14. Staff duty Roster 4.01.15. Provide welfare & counselling services to detainees 4.01.16. Mandatory Reporting (monthly packs) 4.01.17. Conduct Health Checks and Registration of new detainees	All Institutions	Commissioner, CSET and Commanding Officers	Jan- Dec	Recurrent	(Various Reports) <ul style="list-style-type: none"> <li>Records of number of Escorts</li> <li>Number of LOAs</li> <li>Reports on Station Up-keep and Beautification</li> <li>Reports on Institution Spending and Revenues</li> <li>Number of Contingency Plans and reports of Implementation</li> <li>Number of disciplinary cases hearings</li> <li>Reports on Rehabilitation programs conducted</li> <li>Reports on CS Remembrance Day</li> <li>Number of Inspection Reports</li> <li>Number of CIMT Meetings</li> <li>Number of searches conducted</li> <li>Number of Transfers conducted</li> <li>Number of detainees transferred</li> <li>Number of Staff on duty &amp; Number of hours performed</li> <li>Welfare Reports</li> <li>Reports on High quantity of food productions</li> <li>Reports on monies saved from detainees accessing garden food</li> <li>Reports on number of health checks conducted</li> </ul>
	Provide Detainee basic needs	All Institutions	Regional ACs, Commanding Officers	Jan- Dec	Recurrent	Number of items distributed
4.02	Review & Improve Reception and Discharge Management processes.	All Institutions	Regional ACs	Jan- Dec	Recurrent	Reports submitted on tools developed to improve the Reception & Discharge Management Process.
4.03	Coordinate with Commanding Officers to collate detainee assessment reports for parole applications, release on license applications and power of mercy applications to Commissioner to report to parole secretariat.	All institutions	Regional ACs, Commanding Officers	Jan- Dec	Recurrent	<ul style="list-style-type: none"> <li>Number of Parole applications processed</li> <li>Number of Detainees Release on license</li> <li>Number of Power of mercy applications</li> </ul>
4.04	Promote & Implement community participation on victim, offender reconciliation and mediation.	All institutions	Commanding Officers	Jan- Dec	Recurrent	Reconciliation& Mediation Reports /Parole reports



4.05	Conduct Health education and Awareness on mental health & lifestyle diseases.	All Institutions CSHQ   CSTC	Director Health, Commanding Officers	Jan-Dec	recurrent	Health awareness reports
4.06	Facilitate Life skill Training, Educational and Spiritual programs for Detainees.	All Institutions	Detainee Program	Mar-Nov	TBA	Reports on High number of detainees trained
4.07	Monitor & Report Institutional Poultry Projects	Beon, Vanimo, Ningerum, Beikut, Manus	Director PI, Commanding Officers	Mar – Dec	Recurrent	Reports on increased production of poultry projects
4.08	Monitor & Report Institutional Piggery Projects	Beon, Manus, Beikut, Boram, Kerevat, Buimo	Director PI, Commanding Officers	Feb – Dec	Recurrent	Reports on increased production of piggery projects
4.09	Monitor & report the success of Oil palm production to increase revenue	Giligili, Biru, Kavieng, Lakiemata	Prison Industry	Mar-Dec	Recurrent	Reports on extension of Oil Palm production & increased revenue
4.10	All Commanding Officers to increase Production of garden food crops to supplement detainee rations& save cost.	All Institutions	Detainee Program	Mar-Dec	Recurrent	Reports on food crops produced
4.11	Facilitate Funding support to improve fishing projects	Giligili, Manus, Kavieng, Vanimo	Prison Industry	Mar-Dec	Recurrent	Reports/letters on funding being secured
4.12	Buimo and Bomana CI to Facilitate production of Detainee Uniforms for Southern, Northern and Highlands Regions.	Bomana, Buimo	AC Northern, AC Southern, Commanding Officer Buimo& Bomana	Jan - Dec	Recurrent	Providing reports through monthly packs.
4.13	Purchase of livestock	Baisu, Manus, Beikut,	AC Highlands, Director PI,	Feb - Nov	PI Trust Account	Number of livestock purchased
4.14	Upgrade cocoa and balsa nursery	Kerevat	AC NGI, Director PI	Feb - Nov	PI Trust Account	Number of cocoa planted Number of balsa planted
4.15	Expend oil palm and cocoa project	Lakiemata	AC NGI, Director PI	Feb - Nov	PI Trust Account	Expansion report

## 9.5. STRATEGIC PRIORITY AREA 5: INFRASTRUCTURE ASSETS AND TECHNOLOGY

**Outcome 5:** Correctional Service infrastructure, assets and information and communication technology are well-constructed and maintained and meet end user standards and requirements

#	All Activities	Location	Responsible Officers	Time frame	Funding Source/Budget	Performance Indicators
5.01	Design and develop standard building plans for all Institutions including Bougainville CS	CSHQ	Director FAMU	Mar – Nov	Development	Reports on standard plans developed for each type of buildings
5.02	Design & develop minimum standard of infrastructures for each class of Institutions.	CSHQ	Commissioner, CSET, Director FAMU	Mar – Nov	Recurrent/Development	Number of standard designs developed
5.03	Complete Master Design Plan for CS Facilities	Manus (Polnou) Mupa, Kavieng (Kaut)	Commissioner, DCCA, FAMU	Jan – Dec	Development Recurrent	Copy of completed plan
5.04	Design standard guard towers for all institutions	All Institutions	ACPPE, Director FAMU, Commanding Officer	Mar – Dec	Recurrent	Institutional monthly Reports on scope of work
5.05	In Consultation with DHERST, design Six (6) Technical Training Centers for Selected Institution	Bomana, Buimo, Hawa, Kerevat, Baisu, Bihute	Commissioner	Mar - Dec	Recurrent	Scope of works and project initiation report
5.06	In Consultation with Education Dept, design the development of Six (6) VET centers for Selected Institutions	Hawa, Kavieng, Buimo, Baisu, Bomana, Beon	Commissioner, DC CA/Department of Education	Mar-Nov	Recurrent	Feasibility Study, MOA, Designs
5.07	Explore options to introduce Detection and surveillance equipment's in Institutions.	Buimo, Bomana, Vanimo, Beikut	DCOPs	Mar-Dec	Recurrent	Number of surveillance systems identified.
5.08	Continue establish liaisons with Delta Fly Administration on issuance of Certificate of Occupancy (CAO) for Balimo CCC	CSHQ	Commissioner, DCCA, ACPPE	Mar - Dec	Recurrent	Consultative Reports
5.09	Conduct feasibility study for new CS facility	Kavieng (Kaut), Mupa,	ACPPE, Director FAMU, Commanding Officer	Jan - Dec	Development	Reports on project initiation Meeting minutes, feasibility study report
5.10	Conduct feasibility study for Bore Water Systems in selected Institutions	Bui-iebi, Bihute, Mukrumanda, Bundaira, Boram, Vanimo, Moreguina, Beikut	ACPPE, Director FAMU, Commanding Officer	Mar- Dec	Development	Number of feasibility studies conducted.
5.11	Conduct Feasibility Study to develop Baiyer CCC	Baiyer CCC	ACPPE, Director FAMU, Commanding Officer	Feb- Nov	Development	Feasibility study report
5.12	Conduct Feasibility Study for Super Maximum-Security Jail	Bomana CI	DC/OPS, AC Southern	Mar-Dec	Recurrent	Report on feasibility study undertaken
5.13	Conduct survey on the power supply to every CS Institutions	All Institutions	DCCA	Mar-Dec	Recurrent/Development	Survey report

5.14	Conduct scope of work on maintenance to the water piping system from Gate 28 to High Security Compound.	Bomana	ACPPE, Director FAMU, Commanding Officer	Feb – Dec	Development Recurrent	Scope of work
5.15	Demolish and rebuild 7x houses	Buimo CI	AC Northern, Director FAMU, Commanding Officer Buimo	Jan – Dec	PNG Power LTD	Construction/works report
5.16	Construct 100 men Detainee Dormitory for selected Institutions	Kerevat, Bihute, Bomana, Barawagi	ACPPE, Director FAMU, Commanding Officer	Mar-Dec	Development	Copy of construction design and reports of funding facilitated for the construction.
5.17	Construct New Prison Perimeter Fencing in selected Institutions	Kerevat, Buimo	FAMU	Jan – Dec	Development	Report on works initiated
5.18	Complete construction of female facility	Boram	ACPPE   FAMU	Jan –Mar	Development	Scope of work report Compiled report on project initiation
5.19	Complete construction of 100men Detainee dormitory	Giligili	Commissioner, CSET, Milne Bay Provincial Govt	Jan- Dec	Development	Milestone reports
5.20	Complete construction of 100men Detainee dormitory	Buimo	Commissioner, CSET, Lae City Authority	Jan-Dec	Development	Milestone reports
5.21	Complete construction of Prison Facility	Mukurumanda	ACPPE, Director FAMU, AC Highlands, Commanding Officer Mukurumanda	Feb- Nov	Development	Construction completion report
5.22	Initiate construction of staff housing project	Buimo CI	ACPPE, Director FAMU, Commanding Officer Buimo	Feb - Nov	Development	Construction progressive report
5.23	Construct Commanders Residence Accommodation	Bui-iebi	ACPPE, Director FAMU, AC Northern Region	FEB- Nov	Development	Construction report
5.24	Complete construction of Bore Water System	Baisu	ACPPE, Director FAMU, Commanding Officer	Mar – Dec	Development/Recurrent	institutional monthly Reports on scope of work
5.25	Construct New Institutional Chapel	Boram, Bomana, Giligili	AC Northern, AC Southern, Commanding Officers	Jan – Dec	Recurrent	Scope of works report
5.26	Construct/Rehabilitate Sewerage & Septic Systems in Selected Institutions	Bomana, Beon, Beikut, Daru, Kerepia, Kerevat, Baisu, Bundaira,	ACPPE, Director FAMU, Commanding Officer	Jan – Dec	Development Recurrent	Institutional monthly Reports on scope of work
5.27	Complete Drainage System within Detainee Compound	Bihute	ACPPE, Director FAMU, Commanding Officer	Mar-Dec	Recurrent	Works report on upgraded drainage system
5.28	Construct new Guard House Boom Gate	Kerepia Barracks	Director FAMU, Commanding Officer HQ,	Feb - Nov	Development, Recurrent	Construction Completion Report



5.29	Complete land valuation for Vanimo CI relocation	Vanimo	AC Northern, Director FAMU	Mar-Apr	Recurrent	Land valuation report
5.30	Consult with ESPG for Relocation of MSU & Juvenile facilities for airport extension	Boram	Commissioner	Mar-Nov	Development	Consultation report
5.31	Conduct Maintenance on Perimeter Fencing	Kerepia Barracks	Director FAMU, Commanding Officer HQ,	Feb - Nov	Development, Recurrent	Maintenance Completion Report
5.32	Conduct estimates & costings for all road network in all institutions	All Institutions	Regional ACs, ACPPE, Director FAMU	Mar-Nov	Recurrent	Estimated costings
5.33	Tender and Construct 100-men Detainee Dormitory and Perimeter Fence	Lakiemata	Commissioner, CSET, WNBPG	Jan - Dec	Development	Milestone reports
5.34	Conduct Maintenance to staff houses under CS self-help housing projects in all Institutions	All Institutions	ACPPE	Jan-Dec	Recurrent and Development	Funding for Housing maintenance released for x number of houses, Work undertaken by Staff and Prisoners
5.35	Initiate MANUS CI Infrastructure Upgrade; <ul style="list-style-type: none"> <li>Construction of new Administration Building</li> <li>Completion of 4x Staff Houses</li> <li>Construct Perimeter Fencing</li> <li>Build 1x Male Detainee Dormitory</li> <li>Install Security Lightings</li> </ul>	Manus	ACPPE, Director FAMU, AC NGI, Commanding Officer Manus	Feb - Dec	Development	Initiation and progressive implementation/financial reports
5.36	Continue to support Hela Provincial Government on constructing the Perimeter Fence and other works at Hawa	Hawa	Commissioner, CSET, Hela Provincial Government	Jan - Dec	Development	Milestone reports
5.37	Upgrade Bore Water System in selected Institutions	Kerevat, Lakiemata,	ACPPE, Director FAMU, Commanding Officer	Mar- Dec	Development	Works Report
5.38	Initiate Upgrade of Prison Facility	Daru Correction Institution	ACPPE, Commanding Officer, FAMU Director	Feb-Nov	Development	Initial Implementation report
5.39	Upgrade industrial section wood work and mechanical workshops	Bomana CI, Bihute CI	DC/OPS, Director PI, Commanding Officer Bomana, Bihute	Mar- Sept	Prison Industries Dev. Funds/ Prison Industries Trust Account	Maintenance Report
5.40	Construct and establish Bulolo CCC	Bulolo	ACPPE, AC Northern,	Feb - Nov	Development	Completion report
5.41	Rehabilitate and upgrade workshop, bakery, piggery shed and tailoring shop	Bomana	AC/PPE, AC Southern, Director FAMU	Feb - Nov	PI Trust Account	Works completion report
5.42	Upgrade Baisu Piggery sheds	Baisu	Director FAMU, AC Highlands, Director PI	Feb - Nov	PI Trust Account	Completion report
5.43	Complete multi-Purpose Centre	Baisu	AC Highlands, Director FAMU,	Feb - Nov	PI Trust Account	Completion report

5.44	Upgrade Joinery Project	Bihute	AC Highlands, Director FAMU	Feb -Nov	PI Trust Account	Completion report
5.45	Upgrade of poultry shed	Kerevat	AC NGI, FAMU Director	Feb - Nov	PI Trust Account	Completion report
5.46	Construct Piggery shed	Beikut/Buka	AC NGI, FAMU Director	Feb- Nov	PI Trust Account	Completion report
5.47	Construct Poultry Sheds	Manus	AC NGI, Director FAMU	Feb- Nov	PI Trust Account	Completion report
5.48	Conduct Headquarter Building Maintenance	CSHQ	ACPPE, Director FAMU, Commanding Officer	Jan-Dec	Development, Recurrent	Quarterly Maintenance Reports
5.49	Propose Asset Management System to CSET for endorsement and implementation	CSHQ	ACPPE, Director FAMU, ICT Director	Mar - Dec	Development/Recurrent	Review report to CSET
5.50	Conduct Board of Survey (BOS) on aging vehicle fleets	All Institutions	Director FAMU, Commanding Officer	Mar - Dec	Recurrent	Comprehensive reports of Institutional Fleet through BOS Report
5.51	Re-Fleet & Purchase Vehicles for Institutions	All Institutions	Commissioner, CSET	Feb - Dec	Development	Purchase report
5.52	Procure uniforms for Officers	CSHQ	Director FAMU	Feb - Dec	Recurrent	Procurement report
5.53	Upgrade CSHQ Core Sever and network	CSHQ	ACPPE, Director ICT	Jan - Dec	Development	Job Report
5.54	Upgrade Desktop Infrastructure	CSHQ	ACPPE, Director ICT	Jan - Nov	Development	Job Report
5.55	Reconvene discussions with NICTA to introduce Phone Jamming systems in selected Correctional Institutions.	Bomana, Buimo, Kerevat, Baisu	Commissioner, CSET	Jan - Nov	Development	Feasibility Study report
5.56	Install Multiple Protocol Label Switching & Virtual Private Network data links.	Baisu, Kerevat, Beon, Giligili, CSTC	ACPPE, Director ICT	Jan – Dec	Development	Program installation report
5.57	Install Internal Protocol-Private Branch exchange telephony system for selected Institutions	CSHQ, CSTC	ACPPE, Director ICT	Jan - Dec	Development	Program installation report
5.58	Install cat-6 and fiber backbone link cables in CS headquarters.	CSHQ, CSTC	ACPPE, Director ICT	Mar - Dec	Development	Installation report
5.59	Complete final phase of Detainee Records Management System Database System	CSHQ	ACPPE, Director ICT	Feb - Nov	Development, Recurrent	Completion report
5.60	Demolish and Construct 5x L40 staff houses	Boram	ACPPE, AC Northern Director FAMU,	Feb - Nov	Development	Initiation report

## 9.6. STRATEGIC PRIORITY AREA 6: STAKEHOLDER ENGAGEMENT

**Outcome 6:** Relationships within and between Correctional Service, key stakeholders and the community are productive and result in positive outcomes for detainees and staff

#	All Activities	Location	Responsible Officers	Time frame	Funding Source/Budget	Performance Indicators
6.01	Provide support to complete the Law & Justice Sector White Paper Policy	CSHQ	Commissioner	Mar-Nov	Recurrent	Copy of LJ&S reviewed white paper policy
6.02	Coordinate with Faith Base Organizations to provide Counseling services to detainees	CSHQ All Institutions	Commanding Officers	Jan – Nov	Recurrent	reports on number of detainees counseled Number of FBO's providing counseling services
6.03	Provide continuous support to DPM and relevant stakeholders towards the establishment of PS housing projects at portion 1212	Bomana portion 1212	DCCA	Feb – Nov	Recurrent	Support and coordination report, meeting minutes progressive report
6.04	Coordinate with Community Base Corrections (DJAG) to carry out awareness on Parole Act amendments & train parole officers in Parole Processes & Procedures.	All institutions	DCOPS, Commanding Officers	Feb- Nov	Recurrent	Report on number of Parole officers trained
6.05	Coordinate and liaise with PNGDF, Police and Department of Foreign Affairs & Trade-AUS (DFAT) to seek additional training on intelligence, hostage rescue and crowd control.	CSHQ	Commissioner	April - Nov	Recurrent	Report on Number of CS Officers trained
6.06	Coordinate with National Disaster Centre to Monitor and assess Disaster Risks across all institutions	CSHQ	Commissioner	Jan - Dec	Recurrent	Number of Risk Assessment Reports
6.07	Liaise with DJAG for construction of Juvenile Centre	Bomana	DCOPs	Feb – Dec	Recurrent	Liaisons reports, meeting minutes
6.08	Liaise & consult with Provincial and Districts Administration to negotiate support for Community Corrective centers (CCC's)	Usino Bundi, Aitape, Namatanai, Balimo, Menyamy, Pomio, Kandrian	DCOPS, Regional ACs	Feb - Dec	Recurrent	Consultative Reports Meeting Minutes
6.09	Liaise with National Narcotics Bureau and Police to rollout illicit drugs & substance abuse awareness programs	CSHQ, All Institutions	DCOPS, Regional ACs, ACPFA	Mar – Nov	Recurrent	Reports on Drug awareness conducted in CS Institutions
6.10	Coordinate with Small Medium Enterprises (SMEs) to facilitate trainings on SME skills.	All institutions	DCOPS, AC's Director PI	Mar – Nov	Recurrent	Reports on increased number of detainees engaged in formal and informal employment opportunities Number of participants trained



6.11	Coordinate with Joint Security Task Force (JSTF) to participate in the National Call Outs & Emergencies	CSHQ	DCOPS	Feb – Dec	GOPNG	Coordination report, meeting minutes
6.12	Liaise With National Sports Foundation and other stakeholders to develop MOUs/MOAs on sports & recreation activities in institutions.	All institutions	DCOPS, AC's, Commanding Officers	Mar – Dec	Recurrent	MOU/MOA
6.13	Liaise with National Culture Commission and other appropriate stakeholders to conduct creative Arts and cultural programs in institutions	All institutions	DCOPS, AC's, Commanding Officers	Mar – Dec	Recurrent	MOU/MOA
6.14	Participate in the National Events & Callouts, Emergencies, Disasters by GOPNG	All Institutions	CSET, Commanding Officers, Commandant	Feb – Dec	Recurrent	Reports on; Number of Officers engaged Number of events taken place
6.15	Coordinate with PNGDF & RPNGC to establish joint technical working team to review & develop activities of Joint Forces College.	CSHQ	Commissioner, DCCA	Mar- Dec	Recurrent	Meeting minutes, copy of list of technical working team
6.16	Accredit CS Training College and Its Courses in consultation with DHERST	CSHQ/CSTC	Commissioner, DCCA, ACPFA, Commandant	Mar – Dec	Recurrent	Phase 1 completion report
6.17	Coordinate with Churches and NGOs to help facilitate complementary programs on literacy, numeracy, spiritual and physical development to help detainees' rehabilitation and skills development.	CSHQ	Commanding Officers	Jan - Dec	Recurrent	Number of programs conducted in Institutions Number Detainees participate in the programs
6.18	Consult with Department of Agriculture & Livestock for technical assistance & support to improve cash crops, fisheries, poultry & animal husbandry.	All Institutions	DCOPS, Director PI	Feb-Nov	Recurrent	MOU/MOA in place to facilitate the projects
6.19	Continue to engage with Dept. of Health, ICRC, WHO, and Provincial Health Authorities to address Health issues in Correctional Service.	CSHQ	Commissioner	Jan - Dec	Recurrent	Reports on number of health intervention programs implemented in Institutions
6.20	Consult with respective stakeholders to establish Kuveria Correctional Institution	Beikut	AC AROB	Jan-Dec	Recurrent	Reports on number of consultative meetings conducted
6.21	Participate with DJAG and NJSS to establish network link to Institutions to access Integrated Criminal Case System Data Base.	selected institutions	Director ICT	Mar - Dec	Recurrent	Report on the number of Institutions connected
6.22	Consult with Law & Justice program partners (APLJ)	CSHQ	Commissioner	Mar-Nov	DFAT	Consultative reports
6.23	Implement MOU with One Tribe Ministry	Bomana	DCOPs, Director PI	Mar-Dec	PI Trust Account	Implementation reports
6.24	Consult with Jiwaka Provincial Administration to identify land for Jiwaka CI establishment.	CSHQ	DCOPS, DCCA, AC Highlands	Mar-Nov	Recurrent	Consultative reports

## 10. CORRECTIONAL SERVICE 2024 BUDGET APPROPRIATION

In 2024 Correction Service was appropriated a total of K192 million in both the GOPNG recurrent and Capital Investment Budgets. This reflects a slight increase of K18million (9%) from 2023 Budget. The budget breakup is;

- a. Operational Budget: 161,217.7m
- b. Capital Budget: 32.0 m

Summary of Agency Expenditure by Program Structure and CSSP 2019-2022 Strategic Priorities’.

Table 1: Summary of Expenditures

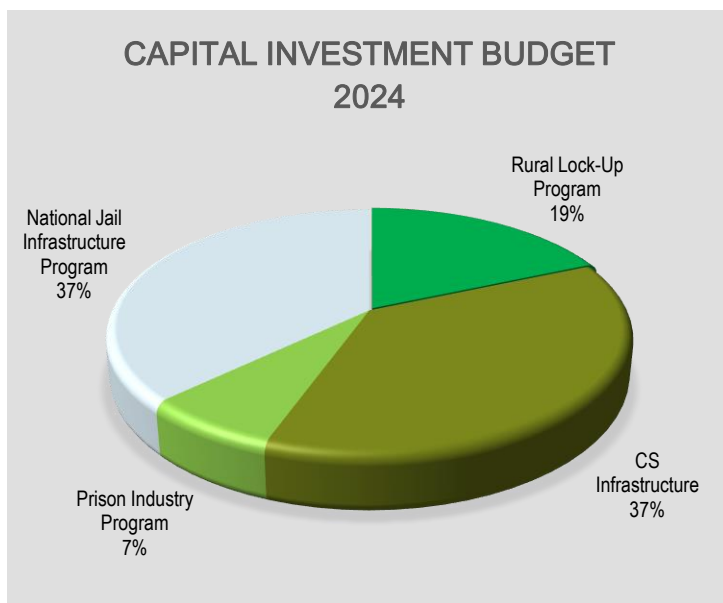
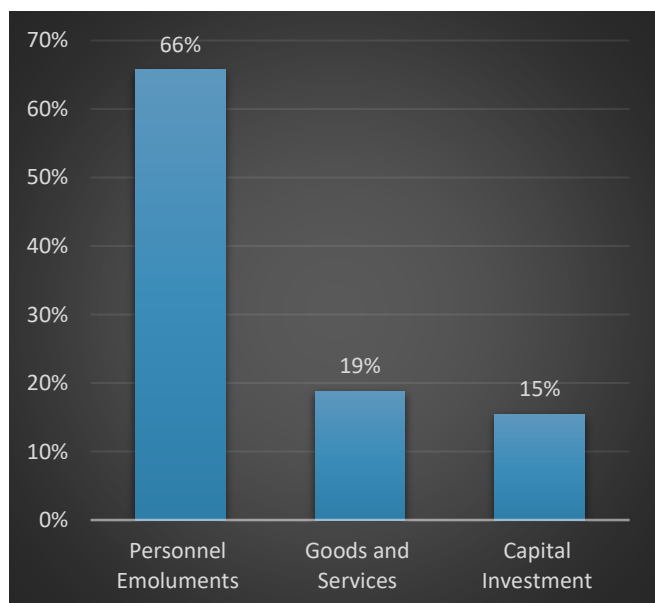
Graph1: 2024 Budget Appropriation

### Expenditures

Expenditures	2024
226 Department of Corrective Institutional Services	192,298.2m
Personnel Emoluments	114,741.2m
Goods and Services	46,476.5m
Capital Investment	32.0

### Capital Investment Program

PIP NO	Project Title	2024
03018	Rural Lock-Up Program	0.0
04628	CS Infrastructure	20.0
05013	Prison Industry Program	2.0
06004	National Jail Infrastructure Program	0.0
06373	Bulolo Community Corrections Centre	10.0
<b>Total Capital Investment</b>		<b>32.0</b>



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### Summary of Agency Expenditure by Program Structure (In thousands of kina)

Activity		Actuals	Appropriation			Projections	
Code	Description	2022	2023	2024	2025	2026	2027
Main Program	Prison Administration and Operations	164,147.7	154,642.3	162,298.4	168,018.1	178,457.5	189,098.6
Program	Pre-2010activitiesandProgramme	14,558.6					
11414	National Elections-CIS Operations	14,558.6					
Program	General Administration	4,458.4	4,947.5	10,103.5	5,344.8	5,711.9	6,287.4
11765	Payroll Services	554.5	690.5	690.5	711.2	753.9	784.0
13220	CS Health Services	369.4	376.0	376.0	394.8	422.4	468.9
13221	National & Supreme Court Support	3,153.5	3,500.0	8,656.0	3,838.8	4,107.5	4,559.3
13222	Prison Industries Administration & Operations	381.0	381.0	381.0	400.1	428.1	475.1
Program	Prison Administration and Improvement	134,795.4	131,066.3	133,566.4	143,418.0	152,387.9	161,215.9
10260	Top Management & Administrative Services	2,588.0	14,615.6	4,910.9	10,341.1	11,031.4	11,995.2
10261	Policy & Administration	8,971.5	9,607.5	9,607.5	9,905.7	10,505.2	10,964.4
10262	Operational Field Command	2,190.4	2,138.5	2,138.5	2,230.9	2,379.6	2,585.9
10266	Southern Region Prisons Administration	816.9	391.7	391.7	409.5	437.3	478.6
10267	Northern Region Prisons Administration	619.5	334.6	334.6	349.8	373.5	408.8
10268	Islands Region Prisons Administration	812.9	347.2	347.2	362.9	387.5	423.7
10269	Highlands Region Prisons Administration	562.5	340.0	340.0	355.4	379.5	415.0
11756	Legal Services	334.6	242.6	242.6	250.6	266.1	279.9
11757	Internal Audit Services	225.0	210.4	210.4	217.3	230.6	241.8
11758	Finance & Budget	1,315.6	837.6	837.6	864.9	918.0	963.5
11759	Human Resource	5,240.9	6,567.5	17,272.2	17,791.0	18,858.8	19,615.6
11760	Administration-HR	552.4	532.2	532.2	549.0	582.4	608.9
11761	Information Technology Services	384.5	386.3	386.3	400.5	426.0	453.4
11762	Training Development-Hq	438.7	507.3	507.3	529.0	564.1	612.3
11763	Fixed Asset Management Unit	2,969.5	2,561.6	2,561.6	2,680.3	2,863.0	3,142.1
11764	Community Relation	360.7	467.9	467.9	486.9	518.7	558.8
11766	Bomana Prison Administration	16,293.8	13,786.2	14,175.5	14,636.2	15,533.0	16,294.0
11767	Ningerum Prison Administration	1,766.5	1,345.1	1,654.6	1,717.2	1,827.0	1,951.1
11768	Biru Prison Administration	4,232.8	3,046.4	3,356.0	3,475.3	3,693.6	3,914.6
11769	Giligili Prison Administration	4,738.2	3,178.9	3,538.5	3,665.5	3,896.3	4,134.2
11770	Daru Prison Administration	1,936.1	1,494.3	1,803.8	1,871.6	1,991.0	2,124.3
11771	Buimo Prison Administration	9,729.5	7,486.4	7,875.7	8,151.0	8,660.5	9,160.4
11772	Boram Prison Administration	5,389.7	5,167.4	5,526.9	5,722.4	6,081.3	6,441.2
11773	Beon Prison Administration	5,596.5	5,049.1	5,408.6	5,593.8	5,941.5	6,269.7
11774	Vanimo Prison Administration	2,830.6	2,046.5	2,356.1	2,445.0	2,601.2	2,777.0
11775	Kerevat Prison Administration	8,535.1	6,991.0	7,350.5	7,594.7	8,062.8	8,478.5
11776	Kavieng Prison Administration	4,057.9	2,983.3	3,342.9	3,466.3	3,686.4	3,924.7
11777	Lakiemata Prison Administration	4,602.9	3,557.6	3,946.8	4,088.4	4,345.9	4,610.8



<b>226</b>	<b>Department of Corrective Institutional Services</b>	<b>226</b>
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### Summary of Agency Expenditure by Program Structure (In thousands of kina)

Activity		Actuals	Appropriation			Projections	
Code	Description	2022	2023	2024	2025	2026	2027
11778	Buka Prison Administration	3,514.0	2,136.4	2,445.9	2,538.6	2,701.1	2,885.1
11779	Manus Prison Administration	2,051.2	1,647.6	1,957.1	2,035.2	2,167.5	2,330.6
11780	Bundaira Prison Administration	3,874.4	2,857.1	3,166.6	3,276.8	3,481.4	3,680.5
11781	Bihute Prison Administration	4,565.6	3,942.9	4,302.4	4,457.9	4,739.2	5,032.6
11782	Barawagi Prison Administration	4,146.6	3,819.6	4,208.9	4,363.3	4,639.8	4,935.8
11783	Baisu Prison Administration	8,157.3	7,950.4	8,260.0	8,532.0	9,056.7	9,514.4
11784	Mukuramanda Prison Administration	1,718.2	1,698.8	1,698.8	1,752.3	1,858.8	1,943.0
11785	Bui-iebi Prison Administration	5,271.5	5,327.8	5,637.3	5,821.6	6,178.9	6,485.7
13219	Hawa Prison Administration	393.4	455.0	455.0	477.7	511.2	567.4
13348	Bougainville Correctional Service	10.0	10.0	10.0	10.5	11.2	12.5
21023	Community Correction Centers	3,000.0	5,000.0				
<b>Program</b>	<b>Training</b>	<b>5,752.1</b>	<b>11,463.5</b>	<b>11,463.5</b>	<b>11,832.0</b>	<b>12,554.9</b>	<b>13,154.2</b>
10265	Staff Training College	5,742.1	11,453.5	11,453.5	11,821.5	12,543.7	13,141.7
13349	Joint Forces College	10.0	10.0	10.0	10.5	11.2	12.5
<b>Program</b>	<b>Ministerial Services</b>	<b>200.0</b>	<b>200.0</b>	<b>200.0</b>	<b>210.0</b>	<b>224.7</b>	<b>249.4</b>
10270	Minister's Support Services	200.0	200.0	200.0	210.0	224.7	249.4
<b>Program</b>	<b>Other Multi – Functional Development Projects</b>		<b>2,000.0</b>	<b>2,000.0</b>	<b>2,000.0</b>	<b>2,000.0</b>	<b>2,000.0</b>
22957	Prison Industries Program		2,000.0	2,000.0	2,000.0	2,000.0	2,000.0
<b>Program</b>	<b>Support Services (Logistics)</b>	<b>4,383.2</b>	<b>4,965.0</b>	<b>4,965.0</b>	<b>5,213.2</b>	<b>5,578.2</b>	<b>6,191.8</b>
13182	CIS District Services	415.4	416.0	416.0	436.8	467.4	518.8
13209	Finchafen Rural Lock-up	453.5	582.0	582.0	611.1	653.9	725.8
13210	Baiyer Rural Lock-up	453.7	496.0	496.0	520.8	557.3	618.6
13211	Ambunti Rural Lock-up	428.6	448.0	448.0	470.4	503.3	558.7
13212	Menyamya Rural Lock-up	401.8	434.0	434.0	455.7	487.6	541.2
13213	Gumine Rural Lock-up	436.4	473.0	473.0	496.6	531.4	589.9
13214	Misima Rural Lock-up	436.1	482.0	482.0	506.1	541.5	601.1
13215	Moreguina Rural Lock-up	484.9	586.0	586.0	615.3	658.4	730.8
13216	Kabwum Rural Lock-up	324.2	367.0	367.0	385.3	412.3	457.7
13217	Bogia Rural Lock-up	297.3	376.0	376.0	394.8	422.4	468.9
13218	Bulolo Rural Lock-up	251.3	305.0	305.0	320.2	342.7	380.4
<b>Main Program</b>	<b>Miscellaneous Law and Order Services</b>	<b>6,000.0</b>	<b>20,000.0</b>	<b>20,000.0</b>	<b>20,000.0</b>	<b>20,000.0</b>	<b>20,000.0</b>
<b>Program</b>	<b>General Administration</b>	<b>6,000.0</b>	<b>10,000.0</b>	<b>20,000.0</b>	<b>20,000.0</b>	<b>20,000.0</b>	<b>20,000.0</b>
22594	CS Infrastructure Program	6,000.0	10,000.0	20,000.0	20,000.0	20,000.0	20,000.0
<b>Program</b>	<b>Law &amp; Justice</b>		<b>10,000.0</b>				
24013	National Jail Infrastructure Program		10,000.0				
<b>Main Program</b>	<b>Government Buildings Administration</b>			<b>10,000.0</b>			
<b>Program</b>	<b>Buildings &amp; Construction</b>			<b>10,000.0</b>			
24385	Bulolo CS Facility			10,000.0			

<b>Grand Total</b>		<b>170,147.7</b>	<b>174,642.3</b>	<b>192,298.4</b>	<b>188,018.1</b>	<b>198,457.5</b>	<b>209,098.6</b>
<b>226</b>	<b>Department of Corrective Institutional Services</b>						<b>226</b>

**Summary of Agency Expenditure by Item(s)**(In thousands of Kina)

Economic Item		Actual	Appropriation		Projections		
Code	Description	2022	2023	2024	2025	2026	2027
<b>2</b>	<b>EXPENSES</b>						
<b>21</b>	<b>Personnel Emoluments</b>	<b>119,098.8</b>	<b>114,741.2</b>	<b>114,741.2</b>	<b>118,183.3</b>	<b>125,274.3</b>	<b>130,285.3</b>
211	Salaries and Allowances	97,190.5	92,278.3	86,922.6	89,530.2	94,902.0	98,698.1
213	Overtime	9,705.5	7,884.4	7,813.5	8,047.8	8,530.7	8,871.9
214	Leave fares	4,025.5	5,281.1	10,740.8	11,063.0	11,726.8	12,195.9
215	Retirement Benefits, Pensions, Gratuities	8,177.3	9,297.4	9,264.3	9,542.3	10,114.8	10,519.4
<b>22</b>	<b>Goods &amp; Services</b>	<b>44,465.6</b>	<b>33,867.0</b>	<b>46,476.5</b>	<b>44,600.2</b>	<b>47,722.2</b>	<b>52,971.8</b>
221	Domestic Travel and Subsistence	186.9	193.0	193.0	202.7	216.8	240.7
222	Travel and Subsistence	4,298.3	4,613.0	4,788.4	5,027.8	5,379.8	5,971.6
223	Office Materials and Supplies	773.5	645.5	768.4	806.8	863.3	958.3
224	Operational Materials and Supplies	13,592.8	16,225.1	21,570.5	22,649.0	24,234.5	26,900.3
225	Transport and Fuel	3,332.9	3,335.8	4,020.8	4,221.7	4,517.2	5,014.1
226	Administrative Consultancy Fees	121.0	121.0	121.0	127.1	135.9	150.9
227	Other Operational Expenses	20,789.4	7,310.8	12,636.9	10,118.7	10,827.1	12,018.0
228	Training	1,370.8	1,422.8	2,377.5	1,446.4	1,547.6	1,717.9
<b>23</b>	<b>Utilities, Rentals and Property Costs</b>	<b>1,645.1</b>	<b>1,949.1</b>	<b>1,995.5</b>	<b>2,095.3</b>	<b>2,241.9</b>	<b>2,488.6</b>
233	Routine Maintenance	1,645.1	1,949.1	1,995.5	2,095.3	2,241.9	2,488.6
<b>27</b>	<b>Capital Formation</b>	<b>7,686.0</b>	<b>24,085.0</b>	<b>29,085.0</b>	<b>23,139.3</b>	<b>23,219.0</b>	<b>23,353.1</b>
270	Capital Formation				22,000.0	22,000.0	22,000.0
271	Office Equipment, Furniture & Fittings	186.0	85.0	85.0	89.3	95.5	106.0
273	Motor Vehicles			1,000.0	1,050.0	1,123.5	1,247.1
276	Construction, Renovation and Improvements	7,500.0	24,000.0	28,000.0			
<b>Grand Total</b>		<b>172,895.5</b>	<b>174,642.3</b>	<b>192,298.2</b>	<b>188,018.1</b>	<b>198,457.4</b>	<b>209,098.8</b>

## 11. MONITORING, EVALUATION AND REPORTING

The Monitoring, Evaluation and Reporting will be done against each Activity through the Responsible Officer(s) implementing these activities, in quarterly basis.

Evaluation and assessment of each activity will be assessed jointly by the Responsible Officer(s) and the Commissioner, where corrective measures and decisions will be made to continue, or stop current activities, or re-arrange new activities that are pressing and meets the demand required on timely basis.

Summation of these reports will be collated together into the PNG CS Annual Performance Report 2024. (*refer to Annex 1, monitoring & annex 2, reporting template*)

## 12. RISK MANAGEMENT

Risks posed through lack of resources, skilled and qualified Officers, or external risks noted will be managed from time to time as and when required, through the bi-monthly meetings held between Responsible Officer(s) and Commissioner.

When a formal risk management program is implemented and maintained in the jail, it improves and builds on prison officers' efforts to manage risk. An effective, formal risk management program provides officers a disciplined approach to:

- Continuously assess risks associated with Prison operation.
- Determine which risks are most important to manage.
- Implement strategies to control those risks.
- Evaluate the effect of their efforts and make adjustments as needed.

Effective risk management also enables prisons to accommodate activities that might have been dismissed as "too risky" (e.g., prison sports program, community work details, specialized vocational programs TVET). These types of activities could result in positive outcomes (e.g., rehabilitating Prisoners and helping them improve their lives, possibly reducing the crime rate in the community).





## 13. PLANNING CYCLE

### REVIEWS | WORKSHOPS

- Final Quarter review AAIP Planning Workshop

### LAUNCHING

- Launching of AAIP 2024
- Compiling of APR 2023

### PUBLICATION OF APR

- Publishing of Annual Performance Report 2023

### DEVELOPMENT BUDGET

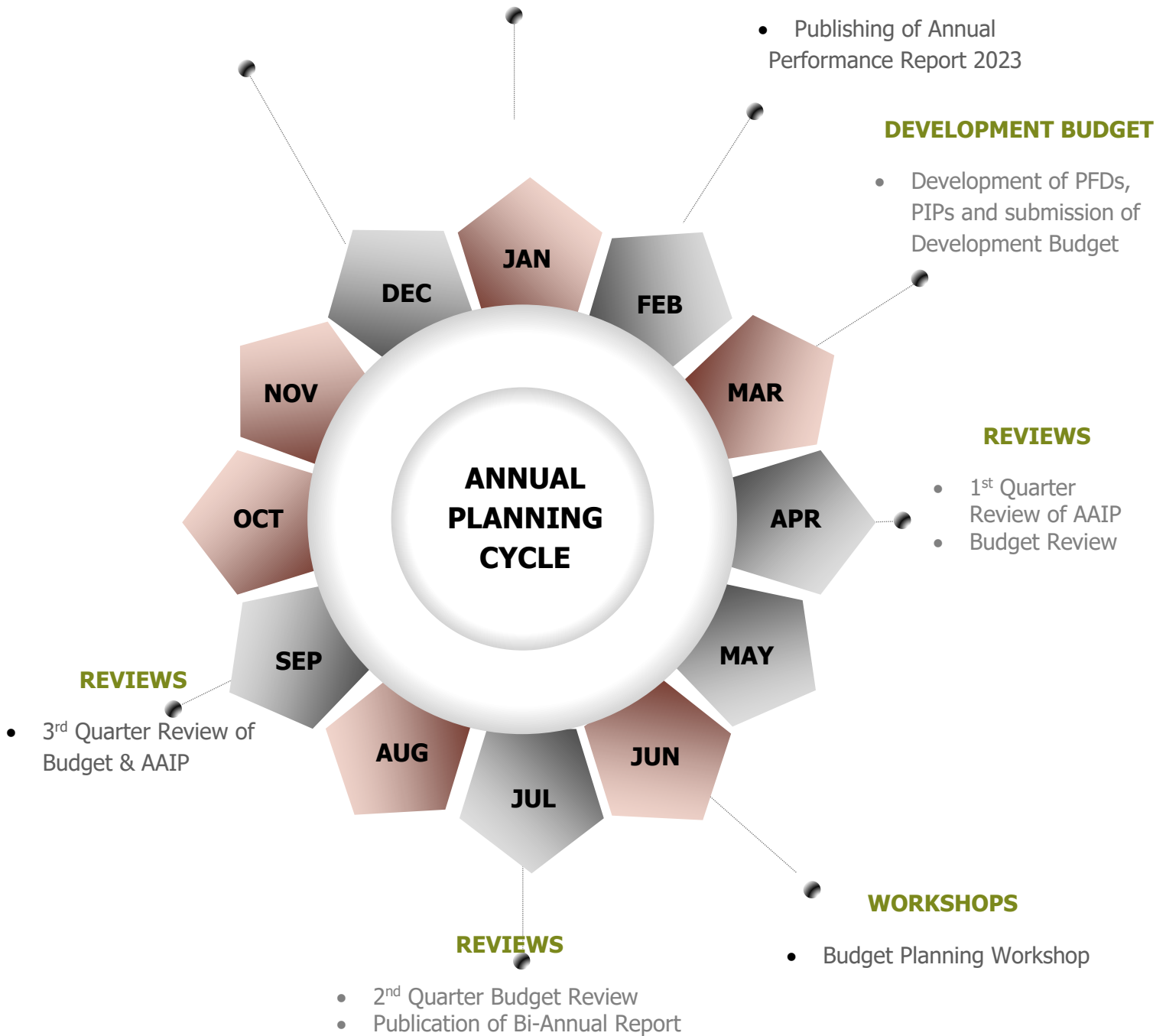
- Development of PFDs, PIPs and submission of Development Budget

### REVIEWS

- 1<sup>st</sup> Quarter Review of AAIP
- Budget Review

### WORKSHOPS

- Budget Planning Workshop



## 14. ANNEXES

### 17.1. Annex 1: Activity Monitoring Template

#### 2024 ACTIVITY MONITORING TEMPLATE

ACTIVITY MONITORING TEMPLATE								
Instructions & Guidelines								Monitoring Location
1. This template has an <u>Activity Column</u> , <u>AAIP Activity Reference</u> (AAIP Act. Ref) and the multiple columns seeking information about whether or not an activity is implemented. 2. <u>Appropriation</u> and <u>Actual Budget Spending</u> refers to the financial allocations as per budget connecting the activity in the AAIP. 3. <u>Comments</u> section allow you to make remarks on the status of the funding used for the activity, while <u>Performance Indicator</u> refers to the output result of the activity, as indicated in AAIP. 4. Extract Strategic Priority Area (SPA), Outcome and Goal from AAIP and insert them accordingly as indicated in the template. 4. Extract your activities from the AAIP and insert them in the template accordingly. 5. Extract the funding allocation Appropriation from the Budget Section of the AAIP and insert under Appropriation column in the template along the same row of the activity you inserted earlier. 5. Place a tick (✓) in the <u>Yes</u> column if the activity was implemented and enter actual amount spent for the activity under <u>Actual Budget Spending</u> . 6. Place an X in the <u>No</u> column if the activity was not implemented, and make comments why it was not implemented, or what happened that the implementation is not done 7. Provide Performance Indicators on all activities listed in the template. 8. Indicate the location of where the monitoring is taking place and the period of monitoring.								Monitoring Period
SPA								
Outcomes								
Goal								
No	AAIP Act. Ref	Projects/ Program / Activities	Is it Implemented?		Appropriation	Actual Budget Spending	Comments	Performance Indicator
			Yes	No				
1								
2								
3								
4								
5								
6								
7								
8								

**Info:** Act. – Activity | AAIP = Annual Activity Implementation Plan | SPA = Strategic Priority Area | Ref. - Reference

Submit your completed template to: Assistant Commissioner – Policy Planning & Evaluation, CS Headquarters, P O Box 6889, BOROKO, NCD or email it to: [tappa@cs.gov.pg](mailto:tappa@cs.gov.pg).

## 17.2. Annex 2: Reporting Template

### 2024 AAIP – Progressive Report

Month/Quarter :  
AP Activity/Program/Project No :  
Institution/Location :  
Recurrent/Development Budget :

Attachment:

No:	Items	Comments
1	Brief on Activity	
2	Progress on Implementation.	
3	Funding/Budgeting	
4	Responsible Officer(s)	
5	Materials, Equipment & Supplies	
6	Issues/Challenges	
7	Recommendations	
8	Conclusion	

Signature :  
Name :  
Title :  
Date: .....



## 15. GLOSSARY OF ABBREVIATIONS AND ACRONYMS

AAIP	Annual Activity Implementation Plan
ACPFA	Assistant Commissioner Personnel Finance & Admin
ACPPE	Assistant Commissioner Policy Planning & Evaluation
ACs	Assistant Commissioners
AMS	Asset Management System
APCCA	Asia Pacific Conference for Correctional Administrators
APR	Annual Performance Report
CCC	Community Correction Center
CI	Correctional Institution
CLRC	Constitutional Law Reform Commission
COP	Community of Practice
CS	Correctional Service
CSEAC	Correctional Service Expenditure Assessment Committee
CSET	Correctional Service Executive Team
DAL	Department of Agriculture & Livestock
DCCA	Deputy Commissioner Corporate Affairs
DCOPs	Deputy Commissioner Operations
DFAT	Department of Foreign Affairs & Trade
DHERST	Department of Higher Education Research Science & Technology
DJAG	Department of Justice & Attorney General
DPLLG	Department of Provincial & Local Level Government
DPM	Department of Personnel Management
EXO	Executive Officer
FAMU	Facilities Assets Management Unit
FSVAC	Family Sexual Violence Action Committee
GEDSI	Gender Equality Disability & Social Inclusion
IA	Internal Affairs
IAU	Internal Audit Unit
ICRC	International Committee of Red Cross
ICT	Information Communication Technology
MERC	Monthly Expenditure Review Committee
NCM	National Coordination Mechanism
NCPIP	National Criminal Process Improvement Project
PI	Prison Industry
PIP	Public Investment Program
PLO	Principle Legal Officer
PSC	Project Steering Committee
SOP	Standard Operating Procedures
TVET	Technical Vocational Education and Training

## 16. CORRECTIONAL SERVICE DIRECTORY

### 13.1. Ministerial Service-Department of Correctional Service



HONOURABLE JOE KULI MP  
Minister for Correctional Service & Member  
for Anglimp-South Waghi

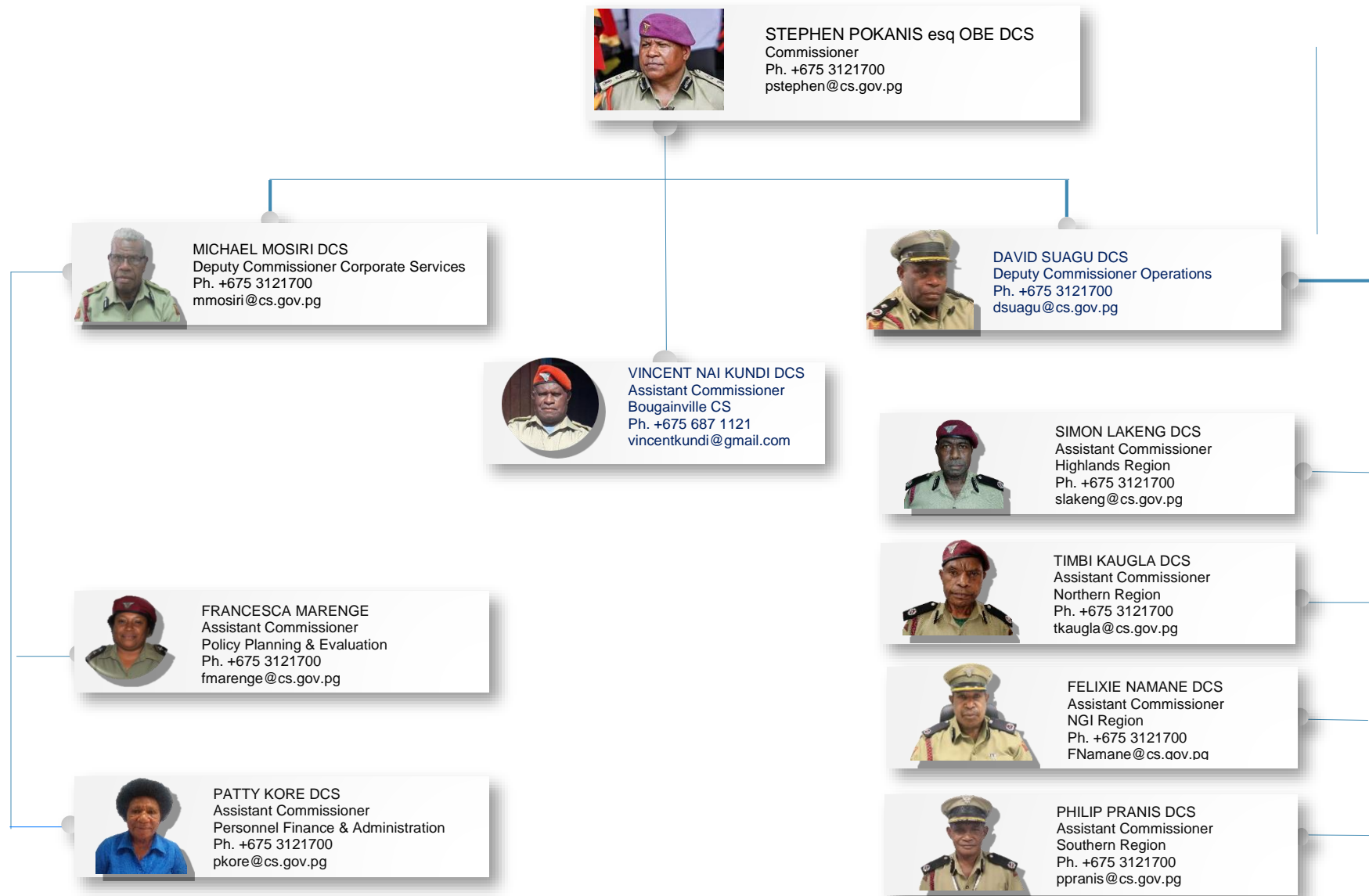


James Kiswa  
Executive Officer  
Minister for Correctional Service

Office of the Minister of Correctional Service  
CS Headquarters, Ex-Kinhil Kramer Building  
Wards Road, Hohola  
P O Box 6889, BOROKO  
National Capital District,  
Papua New Guinea

Phone: +675 322 6333  
Fax: +675 7213 4401

## 13.2. Correctional Service Executive Team-CSET



### 13.3. Regional Directorate

#### Southern Region





 	<p><b>YELLY OIUFA</b> Chief Superintendent Commanding Officer</p>	<p>Bomana Correctional Institution PO Box 5161, BOROKO, National Capital District Papua New Guinea Phone: 2753018   2753020   2753021   2753022 Email: yoiufa@cs.gov.pg Fax: 2753019</p>
 	<p><b>TEDDY BIAGA, DCS</b> Superintendent Commanding Officer</p>	<p>Biru Correctional Institution PO Box 68, POPONDETTA, Oro Province Papua New Guinea Phone: 3297051   3297199 Email: tedbiaga77@gmail.com Fax: 3297450</p>
 	<p><b>RAY C GIDEON</b> Chief Superintendent Commanding Officer</p>	<p>Giligili Correctional Institution PO Box 96, ALOTAU, Milne Bay Province Papua New Guinea Phone: 2756133   2756132   2756134 Email: Fax: 2756131</p>
 	<p><b>TITUS WATIPA</b> Chief Inspector Commanding Officer</p>	<p>Ningerum Correctional Institution PO Box 127, KIUNGA, Western Province Papua New Guinea Phone: 2759713   2759712 Fax: 2759714 Email: tituswatipa28@gmail.com</p>
 	<p><b>LENNA APURI</b> Chief Inspector Commanding Officer</p>	<p>Daru Correctional Institution PO Box 127, Daru, Western Province Papua New Guinea Phone: 2759713 / 2759712 Fax: 2759714 Email: lennaapuri2@gmail.com</p>
 	<p><b>STEVEN KASPOU</b> Chief Superintendent Commanding Officer</p>	<p>Correctional Service Head Quarter PO Box 6889, BOROKO, National Capital District Papua New Guinea Phone: 3121700 Fax: 3230407 Email: skaspou@cs.gov.pg</p>
 	<p><b>HARAHA KIDDY KEKO DCS</b> Chief Superintendent Commandant</p>	<p>Correctional Service Training College PO Box 6373, BOROKO, National Capital District Papua New Guinea Phone: 3281289   3281229   3281242 Fax: 3231289 Email: kkeko@cs.gov.pg</p>



## Highlands Region

	<b>RANSON TIKI</b> Chief Superintendent Commanding Officer	Baisu Correctional Institution PO Box 488, MT. HAGEN, Western Highlands Province, Papua New Guinea Phone: 2755120   2755118   2755121 Fax: 2755119 Email: <a href="mailto:ransont124@gmail.com">ransont124@gmail.com</a>
	<b>DONALD APETI</b> Superintendent Commanding Officer	Bihute Correctional Institution PO Box 960, GOROKA, Eastern Highlands Province, Papua New Guinea Phone: 7321505   7321231 Fax: 7322179 Email: <a href="mailto:apetidonald@gmail.com">apetidonald@gmail.com</a>
	<b>JOHN ELUH</b> Superintendent Commanding Officer	Barawagi Correctional Institution PO Box 259, KUNDIAWA, Simbu Province Papua New Guinea Phone: 2757524   2757526, Fax: 2757525 Email:
	<b>LAKA GAOMA</b> Superintendent Commanding Officer	Bundaira Correctional Institution PO Box 96, KAINANTU, Eastern Highlands Province, Papua New Guinea Phone: 2757125   2757124, Fax: 2757126 Email: <a href="mailto:joelwanabu@gmail.com">joelwanabu@gmail.com</a>
	<b>PETER BOLİ</b> Inspector Acting Commanding Officer	Bui-Iebi Correctional Institution PO Box 31, MENDI, Southern Highlands Province, Papua New Guinea Phone: 2755772   2755118   2755121, Fax: 2755119 Email: <a href="mailto:pboli508@gmail.com">pboli508@gmail.com</a>
	<b>LEO PURAI</b> Senior Inspector Acting Commanding Officer	Mukurumanda Correctional Institution PO Box 26, WABAG, Enga Province, Papua New Guinea Phone: 2755437   2755436 Fax: 2755438 Email: <a href="mailto:lpurai.lp@gmail.com">lpurai.lp@gmail.com</a>
	<b>WESLEY YOPE</b> Chief Inspector Commanding Officer	Hawa Correctional Institution PO Box 32, TARI, Hela Province, Papua New Guinea Phone: 5408094 Fax: 5408050 Email: <a href="mailto:yopewesley3@gmail.com">yopewesley3@gmail.com</a>

## Northern Region

	<b>MICHAEL WUNDIA</b> Chief Superintendent Commanding Officer	Buimo Correctional Institution PO Box 2558, LAE, Morobe Province, Papua New Guinea Phone: 4757495   4757343   4757368   4757377 Fax: 4757359 Email: mwundia@gmail.com
	<b>JACKSON GUBAG</b> Superintendent Commanding Officer	Beon Correctional Institution PO Box 114, MADANG, Madang Province, Papua New Guinea Phone: 8522423   8522646   8522733 Fax: 8523626 Email: jwages413@gmail.com
	<b>AARON MENAU</b> Superintendent Commanding Officer	Boram Correctional Institution PO Box 33, WEWAK, East Sepik Province, Papua New Guinea Phone: 4562006   4561348   4562244 Fax: 4652102 Email: aaron.menau@gmail.com
	<b>MICHAEL AUIRAP</b> Superintendent Commanding Officer	Vanimo Correctional Institution PO Box 124, VANIMO, Sandaun Province, Papua New Guinea Phone: 4571400   4571138 Fax: 4571139 Email: barawagi99@gmail.com

## New Guinea Islands Region

	<b>FIDELIS KASKI</b> Superintendent Acting Commanding Officer	Kerevat Correctional Institution PO Box 1993 KOKOPO, East New Britain Province, Papua New Guinea Phone: 2759824   2759825   2759826, Fax: 2759827 Email: fkaski@gmail.com
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	<b>STEVEN KANDU</b> Senior Inspector Commanding Officer	Manus Correctional Institution PO Box 122 LORENGAU, Manus Province, Papua New Guinea Phone: 4709071 Fax: 4709071 Email: stevenkandu7@gmail.com
	<b>JOHN PORIS</b> Superintendent Commanding Officer	Kavieng Correctional Institution PO Box 134 KAVIENG, New Ireland Province, Papua New Guinea Phone: 9842326   9842229   9842333, Fax: 9842252 Email: johnporis49@gmail.com
	<b>JULIAN MANIO</b> Chief Inspector Commanding Officer	Beikut Correctional Institution PO Box 80 BUKA, Autonomous Region of Bougainville, Papua New Guinea Phone: 9739389 Fax: 9739389 Email:

## 17. PNG MAP WITH MAJOR JAILS & COMMUNITY CORRECTION CENTERS (CCC)





# WHO WE ARE...WHAT WE DO

